



## **CITY OF MIRAMAR FIRE DEPARTMENT**

### **SPECIAL EVENTS,**

### **TENT, OUTDOOR EVENTS AND CARNIVAL GUIDELINES**

In reference to a request for SPECIAL events: the City of Miramar Fire Life Safety Bureau requirements are as follows:

**1. A Life Safety Evaluation performed to provide an assessment of the conditions as listed per The Florida Fire Prevention Code Sec 12-4.**

**Prior to event approval the following shall be required:**

- **Fire Life Safety Permit fully executed**
- **Proof of event coverage by City of Miramar Fire Rescue Special Event unit**  
*(The minimum number of units required is ONE (1), comprised of three (3) fire rescue personnel. Additional units may be required dependent on type, size and hazards of the event).*

**2. Provide a clear and understandable “Site Plan Drawing” of the area to be used for the event:**

**Plans must show:**

- Area, Fence, and or Tent dimensions if one is used, door width and details.
- Show main entrance/exit
- Show tent location or location of Concessions on the Site Plan.
- If seating is provided seat separation of 16in where fourteen (14) or more seats are in one (1) row.
- Show 44in. Aisle width.
- Show source of power and location.
- Show hours of operation.
- Show adjacent structures
- Show access routes and streets
- Street closures must show adjacent buildings, entry ways, parking lot locations and any possible impact expected to traffic flow.

### **GENERAL CONDITIONS FOR EVENT**

All promoters, event coordinators, etc. shall adhere to the Fire Life Safety Bureau’s conditions outlined below:

1. Provide and maintain proper lanes for emergency vehicle access to event area. Keep all automotive equipment and combustion engines 100 feet from any tent. Automotive equipment that is necessary for the event shall not be parked closer than twenty (20) feet from the tent.
2. All fire exits, fire escapes, exit ways must be kept open unblocked and unobstructed. An unobstructed passageway of not less than twelve (12) feet in width and free from guy ropes and other obstructions shall be maintained on all sides of any tent.
3. **Provide and coordinate off-street parking that should minimize traffic flow and obstruction of responding emergency vehicles.**

4. Cooking operations, if provided, should be remote from flammable, or combustible structures, and/or materials, **keep cooking areas outside of tents and only in approved areas within any concession stand. If Deep Fryers and/or Grease Laden Vapors are present it SHALL be protected with a protective lid and a "K" Type Extinguisher.**
5. Provide and maintain appropriate fire extinguishers. A 2A10BC rated or better, readily accessible, with current certification tag or decal. An inspection of each tent, trailer and/or vehicle used for cooking operations will be conducted prior to the event.

**ALL COOKING OPERATIONS SHALL HAVE A FIRE EXTINGUISHER BEARING A CURRENT CERTIFICATION, DATED AND TAGGED.**

6. **ALL INDOOR** or other cooking operations where **Deep Fat Fryers** or where **Grease Laden Vapors** are present SHALL be protected with a hood system, "K" Type extinguisher and automatic extinguishing system inspected and certified in accordance with NFPA 96. This includes carnival trailers and mobile cooking operations.
7. Each mechanized ride (electrical or engine driven) if provided shall be required to have one (1) portable ABC Fire Extinguisher (with current certification tag or decal), within reach of the ride operator. **Proof of an Approved Electrical and Mechanical Inspection by the City of Miramar Building Department must be submitted prior to the issuance of this Permit.**
8. Event Personnel shall have direct radio access to an event supervisor to relay emergency information and event conditions.
9. The Fire Department should be provided with emergency contact personnel names, and phone numbers **answered during non-hours of operation.**
10. All tents (including but not limited to tents used for displays, exhibitions, sales, cooking operations, etc.) shall be of flame resistant material. The Fire Marshal's office shall be provided with a current certificate of flame resistance. Fire extinguishers shall be placed near exits and not to exceed every seventy-five (75) feet travel distance or 2500 square feet.
11. All flammable decorations, effects, sawdust, etc. when used in doorways, means of egress, floors and/or passageways shall be treated with a flame-retardant solution.
12. NO SMOKING signs shall be conspicuously posted and enforced throughout any tent structure or where combustible materials are stored.
13. **No fire works, open flames, or other devices emitting flame or fire shall be allowed to be used in or adjacent to any tent.** Balloons or other similar devices filled with a flammable, toxic, or explosive gas shall not be permitted in or adjacent any tent.
14. All pertinent and adopted fire codes must be adhered to as per the Florida Fire Prevention Code and the Code of Ordinances of the City of Miramar.
15. **The event should be closed anytime lightning is in the area and precautions taken in anticipation of windstorm or severe weather.**
16. A fire inspection will be made prior to the opening date to insure compliance with applicable fire/life safety codes.